



IAN GALLACHER STIRLING

The Role

Apprentice Jeweller

Ian Gallacher Jewellers

Stirling Town Centre

Ian Gallacher Jewellers is a fast paced Jeweller and Diamond Merchant serving both Retail and Trade Customers

We now require a motivated, keen to learn and conscientious individual to join our team as an apprentice / junior jeweller, dealing with all types of jewellery, from silver to high end pieces.

You will be part of a small but exciting team, picking up great skills and techniques.

About the Job

The role includes jobbing work, jewellery repairs, customer sales, photographing and merchandising stock, and helping in the smooth running of the workshop.

Responsibilities

Responsibilities of the role include

- Handmade wedding rings and pieces using customers gold
- Jewellery repairs – or a willingness to learn quickly
- Polishing / Rhodium plating
- Pearl removal / reattaching
- Assisting in the maintaining and managing of the website and promoting social media
- Problem solving, finding solutions to designs
- Ensuring jobs are completed on time, including working to tight deadlines

Admin

- Ordering metal, findings and workshop tools
- Processing of stock and customer orders
- Assisting in the smooth running of the workshop tools and equipment

Shop

- Required to be friendly and confident serving customers in our showroom when required – for both in-house design jobs and direct stock sales
- Building relationships with regular clients
- Supporting the sales team when required
- Cleaning of jewellery stock and merchandising in the showroom

Design

- Working with customers to redesign their existing jewellery
- Advising and assisting on CAD designs for both customer and in-house pieces

Knowledge and Experience

- Basic to medium level jewellery skills a must – Jewellery degree or equivalent is desirable
- Experience within a commercial workshop desirable but not essential
- experience in laser repair desirable but not essential, training will be given
- Knowledge of basic jewellery repairs – and willingness to learn quickly

Education and Key Skills

Education

Degree in Jewellery and Silversmithing or equivalent

Key Skills

- Problem solving

- Working quickly, able to perform basic repairs to a high standard and turn around pieces quickly and efficiently when required.
- Strong communications skills

Language

English

Reports to

Business owners and workshop team

Remuneration

££ Highly Competitive

Hours of Work

Monday to Saturday 8am to 5.30pm (with a half day during the week)

To Apply

Please email your CV and covering letter, indicating experience, current remuneration and why you think you may be suitable for this position to info@iangallacher.com.

About Ian Gallacher Jewellers and Diamond Merchant

For over 40 years Ian Gallacher has been making the finest bespoke diamond jewellery and has a well-earned reputation for quality, personal service and value. To this day, Ian is totally hands-on in the workshop and ensures that every piece of jewellery produced by his skilled team meets with his exacting standards.

We supply diamond rings, bracelets and necklaces to suit every style and budget, and because it is a big investment and something you will want to wear for many years, you want to get it right. This is why we will take the time to get to know you and make sure that what you buy is perfect for you.